

GOVERNMENT OF ASSAM
DIRECTORATE OF TECHNICAL EDUCATION, ASSAM
KAHILIPARA, GUWAHATI, PIN: 781019

ECF No. 380456/209

Date: __/02/2024

Notification

In exercise of the power conferred on vide Government Notification eFile No. 275491/1, dated Dispur, the 28th August, 2023, the Governing Body (GB) in respect of the **Assam Textile Institute** situated in the District of Kamrup Metropolitan is hereby constituted with immediate effect.

The term of the Governing Body would be 03 (three) years from the issue of this notification, however its members would have tenure as per the term as mentioned in the aforementioned Government Notification.

This order has the approval of Government vide No. eCF No.275491/8, dated Dispur, the 19th February,2024.

1	President for a period of three years	:	Mr. Akshay Chandra Kalita, M.Tech (Textile Engg), Retrd. Principal, Assam Engg. Institute
2	Secretary, Ex-Officio	:	Principal, Assam Textile Institute
3	Member-1	:	Mr. Basanta Kr. Das, Retd. General Manager(projects), Bongaigaon Refinery, IOC, B.Tech(Textiles), M.sc. Tech.(Fibre Sc. & Tech.), Leeds University, U.K., MR. Das is Presently residing in Guwahati.
4	Member-2	:	Dr. Hupesh Choudhury, Retd. Associate Professor and HoD, Department of Physics, North Gauhati College.
5	Member-3 (Guardian of the student studying in Polytechnic nominated by DTE)	:	Mr. Kameswar Basumatary
6	Member-4 (Teacher representative elected for one year)	:	Mr. Tanmai Das, HOD, Spinning & Weaving Department
7	Member -5 (Teacher representative elected for one year)	:	Dr. Gitalee Das, Lecturer (S.G)
8	Member-6 (Non-Teaching staff nominated by Principal)	:	Mr. Pradut Baishya, Junior Assistant
9	Member-7 (Member from Alumni Association nominated by DTE)	:	Sri Dhruvajyoti Das, Senior Supervisor, DJ Agro Industrial Project Pvt. Ltd., Mandakata, North Guwahati
10	Member-8 (Member from noted Entrepreneur/ Industrialist of the state nominated by DTE)	:	Mr. Pranab Jyoti Talukdar, Proprietor, Noble Textiles
	Member-9 (Librarian as Ex-Officio)		

11	Member)	: Dr. Bhupendra Nath Sarma
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Duties of the Governing Body-

The duties of the Governing Body in the Engineering Colleges and Polytechnics of the state of Assam are as follows:

- a. To undertake financial management of the Grants-in –Aid (GIA) received from the state Government, All India council for Technical Education (AICTE) and any fund collected as authorized subscriptions and fund received as fees from the students for academic purpose of the colleges/polytechnics, including payment of salary etc. to the teaching and non-teaching staff of the college.
- b. To arrange for maintenance of the college/polytechnic building, furniture and equipment as required, including playground, auditorium, libraries etc.
- c. To submit annual report with statics in respect of the enrolment of student’s department-wise, result, teaching days held, performance of the faculties in an academic session to the Director of Technical Education.
- d. To oversee the functioning of the disbursing officer in disbursing the stipend/ scholarship sanctioned to the students in time, as well as to strive for preservation of an excellent academic standard of the College.
- e. On behalf of the Governing Body, the Secretary shall receive and grow the grants sanctioned by the state Government, by the Government of India and All India Council for Technical Education (AICTE) from time to time.
- f. With the approval of the Governing Body, the Secretary shall utilise the grants for the purpose for which is sanctioned and submit the Utilisation Certificate to the concerned sanctioning authority in time, with intimation to the Director.
- g. The Secretary shall disburse the deficit Grant-in-Aid sanctioned by the Director towards the salary of teaching and non-teaching sanctioned staff of the College within a week from the date of the receipt of the grants.
- h. If any excess amount of Grants-in- Aid sanctioned towards the salary the excess amount shall be refunded to the Director by the Secretary immediately.
- i. To determine the general scheme of the studies of the college/polytechnic, subject to approval of the affiliating University/college concern as well as the State Government, to be obtained through the Director with regards to the inclusion of additional subjects, introduction of Major Course in any existing subject.
- j. To consider and initiate project for environment of College, including prohibition of taking private tuition by the teaching staff.
- k. To deal with the discipline and the conduct of the teaching and non-teaching staff of the College.
- l. To deal with the academic calendar with the norms of the AICTE/ University Grant Commission (UGC) and to complete scrupulous compliance of the guidelines in respect of working days and holding of classes.
- m. The Governing Body will get all funds audited by the Account General, Assam annually.

Quorum

At least 7 (Seven) members of the Governing Body, excluding the co-opted member, shall form the quorum of the meeting.

Tenure

The normal tenure of the Governing Body will be 3 years. It may be extendable by another 2 years at the discretion of the State Government.

I/472382/2024

Director of Technical Education, Assam
Kahilipara, Guwahati-19

Memo No.-380456/209-A

Date: __/02/2024

Copy to:-

1. The Commissioner & Secretary to the Government of Assam, Higher Education Department, Dispur, Guwahati-06
2. The P.S. to the Hon'ble Minister, Education, Assam, Dispur, Guwahati-06. For kind appraisal of the Hon'ble Minister, Education, Assam.
3. The person concerned.
4. The Principal, Assam Textile Institute for the favour of information.

e-signed
Director of Technical Education, Assam
Kahilipara, Guwahati-19